



## Online Verifications

Replacing the Employee Social Security Number

Mobile Medical Corporation is pleased to announce phase I of the internal upgrade to our proprietary applications and online verification system. Effective April 1, 2006, the new **SkillCheck™ I.D.** will replace the social security number as the employee identification number used to verify a worker’s eligibility through the online verification system. This is the first of many new enhancements that the system will offer to users.

### Instructions

The **SkillCheck™ I.D.** is a combination of the worker’s last name and the last four digits of their social security number. The number of characters in the last name has no minimum or maximum.

<b>EXAMPLE:</b>	<b><u>NAME</u></b>	<b><u>SSN</u></b>	<b><u>SKILLCHECK ID</u></b>
	<b>John Smith, Jr.</b>	<b>XXX-XX-0123</b>	<b>smith0123</b>
	<b>Patrick O’Donnell</b>	<b>XXX-XX-3210</b>	<b>odonnell3210</b>
	<b>Mary Carter-Wright</b>	<b>XXX-XX-4567</b>	<b>carterwright4567</b>
	<b>Chris Fu</b>	<b>XXX-XX-7654</b>	<b>fu7654</b>
	<b>Joe Schryzmowski</b>	<b>XXX-XX-1897</b>	<b>schryzmowski1897</b>
	<b>Mike McCall</b>	<b>XXX-XX-6019</b>	<b>mccall6019</b>

When entering the workers last name, do not include spaces, hyphens, or suffixes, including Jr, Sr, or generation (I, II, III). There is no space between the last name and the 4 social security numbers.

A brief transition period of 30 days will run the **SkillCheck™ I.D.** look up in conjunction with the option to look up eligibility by social security number.

Instructions for the new **SkillCheck™ I.D.** will also be available on our web-site @ **www.mobmed.com** to assist users with this change.

### Troubleshooting

As with any new application, we anticipate minor discrepancies. Please contact MMC to verify eligibility if the participant you are verifying does not show as eligible before removing him/her from a job-site.

### Future Enhancements

Throughout 2006, look for additional enhancements such as **more robust reporting, enhanced credential tracking, and web site functionality!** Please contact MMC if you have any questions about the **SkillCheck™ I.D.** or future enhancements.